

Drop off & Pick Up Regulations:

Please drive to the required Gate to drop your child off and to pick them up. **DO NOT LEAVE YOUR VEHICLE.**

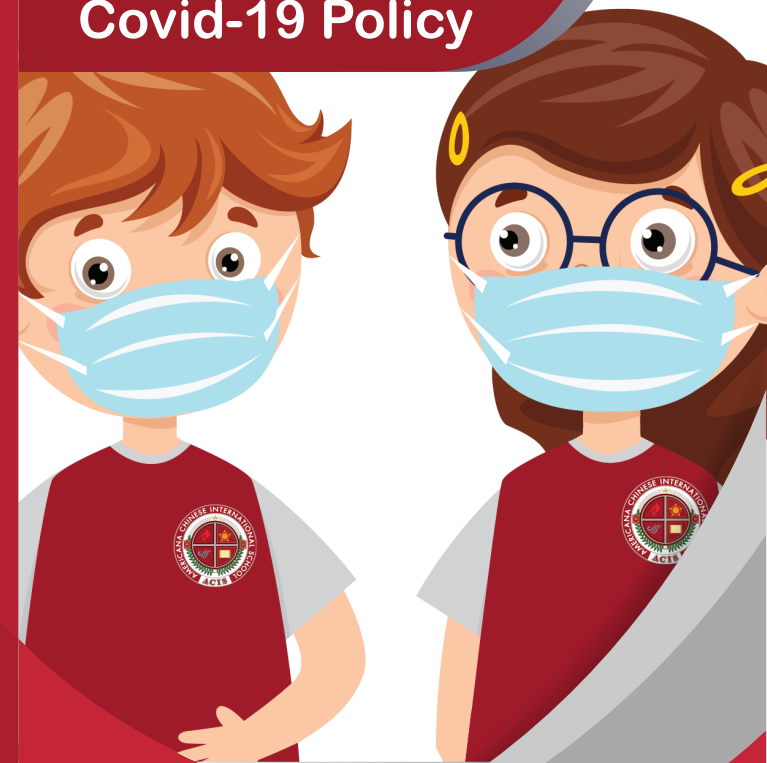
If you need to contact the administration office, please park your car and go to the Administration Building via the coffee shop.

PARENTS ARE ONLY PERMITTED TO VISIT THE ADMINISTRATION OFFICES.

What should my child bring to school?

- Backpack, labeled.
- Water bottle, labeled.
- 3 new/clean face masks per day.
- Own cutlery (required) and lunchbox (optional).
- Bedding for PreK-K2 Students.
- Personal healthy snack, milk or juice.
- Hand Sanitizer and/or wipes.

Stay Safe at ACIS Covid-19 Policy



Safety Regulations for Entrance/Exit Check-Points:

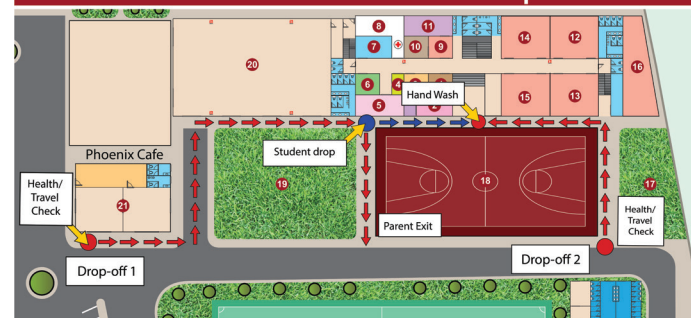
- 1) Temperature checks.
- 2) Shoe sanitization.
- 3) Travel information.

Safety Regulations for Playground

- 1) Wash Hands before and after play.
- 2) Student maximum count based on playground area.
- 3) Teacher/Staff supervision to maintain safety and social distancing.



School Entrance Map



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ACIS

New Health & Safety Regulations for Covid-19



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Classroom Rules:

- 1) Take off shoes before entering the classroom.
- 2) Use hand-sanitizer upon entering the classroom.
- 3) Keep physical distance of 1-2m between each desk.
- 4) Students and teachers must wear face masks at all times.
- 5) Stay at your assigned table and in your assigned seat, ask for permission before leaving your seat while in class.
- 6) Speak with normal volume and should not shout or take off face mask.
- 7) Do not share any of your personal belongings.
- 8) Bring your own water bottle, spoon and fork.
- 9) Avoid touching any common surfaces, such as partitions, doorknobs and handles, your classmates, desks, chairs or books; and use hand-sanitizer frequently.

Cafeteria Rules

- 1) Maintain physical distance of 1.5 meters while in line to be served food.
- 2) Everyone should wear a face mask when entering and leaving the cafeteria.
- 3) Bring your own water bottle, spoon and fork.
- 4) Wash your hands properly and use hand-sanitizer upon entering the cafeteria.
- 5) Stay at your assigned table in your assigned seat.

ACIS provides these regulations to ensure our students & staffs safety:

- 1) 20 alcohol gel stations for all buildings.
- 2) 60 hand wash stations for all buildings which include newly installed locations.
- 3) 10 temperature check locations for all buildings.
- 4) Passport check for travel history.
- 5) New playground regulations.
- 6) Social distancing signs/posters (walls & floors).
- 7) Cafeteria safety precautions.
- 8) UVC Ozone Machine for disinfecting classrooms.
- 9) Shoe sanitization trays.
- 10) Covid Safety Education Stations for students

- 10) Wash hands after every activity.
- 11) Cover your mouth and nose with tissue when you cough or sneeze.
- 12) Properly discard soiled mask/used tissue in a closed trash can.
- 13) Avoid touching your face, eyes, mouth and nose.
- 14) Avoid touching other students/friends in the classroom.
- 15) Wash your hands properly after using the toilet, before you enter the classroom.
- 16) Don't tease peers about being sick.
- 17) Report to your teacher if you feel sick or tired. Also, report to your teacher if you have any family member with a fever, cough, shortness of breath, or a cold.

- 6) Cover your mouth and nose with a tissue paper when you cough or sneeze. Wash hands or use hand-sanitizer before you resume eating.
- 7) Avoid touching your eyes, nose and mouth.
- 8) Avoid touching any common surfaces, such as partition, tables, chairs or others peoples plates & utensils.
- 9) Take off your facemask before eating your meal and put it back on immediatly after eating.
- 10) Limit speaking to each other while eating.
- 11) Keep your water bottle and utensils in order after use



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